Plan lo Achieve!

BE AWESOME



Have a DREAM and follow it. Have a PLAN and stick to it. Have a GOAL and achieve it.

About this resource

This suite of planning tools has been designed to help you achieve all that you plan! Consisting of personal, time management, project and business plans, this suite is all you need to imagine, reflect, dare and achieve!

Scope Vision values any feedback you have that will enable us to improve and enhance our resources. If you have a suggested improvement we would love you to drop us a line.

For more information regarding this resource contact Scope Vision

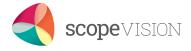
E mailbox@scopevision.com.au A PO Box 301 Guildford WA 6935

scopevision.com.au



Table of contents

Personal perspective	4
Time to succeed in business	5
Projects in action	6
Monthly perspective	7
Marketing perspective	11
Plan on a page	12



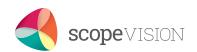
BE AWESOME Personal perspective

THIS WEEK'S FOCUS (PERSONAL)	DATE:		
GOOD THINGS THAT HAPPEN			
# STATUS* PERSONAL TO DO LIST			
STATUS*: → IN PROGRESS ✓ COMPLETE INITIAL DELEGATED TO			
NOTES AND THOUGHTS			



BE AWESOME Time to succeed in business

THIS WEEK'S FOCUS (BUSINESS)	DATE:
GOOD THINGS THAT HAPPEN	
# STATUS* WORK TO DO LIST	
STATUS*: → IN PROGRESS ✓ COMPLETE INITIAL DELEGATED TO	
NOTES AND THOUGHTS	



BE AWESOME Projects in action

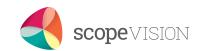
PROJECT			DATE:			
#	STATUS*	ACTIONS				DUE DATE
#	SIAIUS	ACTIONS				DOE DATE
STATUS*:	→ IN PROGRESS	✓ COMPLETE INITIAL DELEGATE	ED TO			
NOTES A	ND THOUGHTS					



MONTHLY PERSPECTIVE			
Things achieved and projects finalised last month			
What's been working well for you over the past month and why?			
What challenges did you face and what have you done to action plan them?			
What lessons have you learnt that have changed your perspective?			
What were you most grateful for last month?			
What's on the improvement list for next month?			

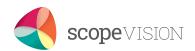


FINANCES						
Revenue:	\$					
Expenses:	\$					
Net:	\$					
	PROJECTED REVENUE Projected revenue to generate this month: \$					
	DO TO ACHIEVE THIS TAF					
# STA	TUS* ACTIONS		DUE DATE			
STATUS*: → IN P	ROGRESS COMPLETE INITIAL DELE	GATED TO				



PLANNING FORWARD	
OBJECTIVES TO ACTION	
1.	
2	
3	
4	
5	

Aspire Believe Focus Plan Connect Be Awesome

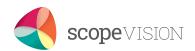


CUSTOMERS, FANS AND REACH				
NUMBER OF FOLLOWERS				
NOMBER OF TOELOWERS				



BE AWESOME Marketing perspective

BLOG IMAGE	CONCEPT DETAILS	CONTENT THOUGHTS
	Title:	
	Author:	
	Scheduled for:	
	Title:	
	Author:	
	Scheduled for:	
	Title:	
	Author:	
	Scheduled for:	



Vision and Values

•	
•	
•	
•	



Key Focus

1

2

3

4

5



Development: Future Focus

Key Focus	Key Activities	Status*
Goals & Objectives	Jan – June	

1

2

3

4

5

STATUS*: → WORK IN PROGRESS ✓ COMPLETE INITIAL DELEGATED TO



Key FocusKey ActivitiesStatus*Goals & ObjectivesJuly - Dec

1

2

3

4

5

STATUS*: → WORK IN PROGRESS ✓ COMPLETE INITIAL DELEGATED TO



More from Scope Vision

If you found value in this resource then don't forget to check out our other e-books:



Make Awesome Decisions!

Providing an overview of eight of our favourite decision making tools, this e-book profiles the Johari Window, the 5 whys, fishbone cause and effect analysis, the venn diagram, force field analysis, brainstorming, mind mapping and how to use a decision matrix to present your findings. Providing you with user friendly templates, as well as details on how to effectively use each of the tools, this e-book is a must have edition to your collection. Start making balanced and awesome decisions today!



Explore Awesome Thoughts!

Become a master of balanced processing. This guide explores Edward De Bono's 6 Hat Thinking model and its application in creatively investigating and solving problems. Providing user friendly templates, as well as overviews on each of the 6 Thinking Hats, this e-book quickly becomes your reference quide to facilitating 6 Hat Thinking with your team.

